

<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>19 January 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report:**

**To consider 6 Community Area Grant Applications**

- 1. Collingbourne Ducis Village Hall, replacement of chairs and tables £3683.74**
- 2. Enford Short mat bowls Club, new indoor bowls mat £969.20**
- 3. Wellington Primary Academy, Create woodland area for after school activities £ 950**
- 4. Plain Schools Partnership, equipment to support outdoor afterschool activities £1360**
- 5. Netheravon All Saints School, replacement of trees in woodland area £450**
- 6. Collingbourne Kingston Village Hall, double glazing £3549.40**

**To consider 2 member led applications**

- 1. Enford Parish council, replacement bench in Play park £572.80**
- 2. TCAP, Trophies, frames and certificates for community area awards, £650**

**To report on a grant award made between area boards**

- 1. TCAP, Schools Band Concert £650 from the area board revenue budget. Award made to facilitate the schools Christmas Band Concert held at Tidworth Garrison Theatre in December, over 700 children attended.**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet Member. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital and £6,759 revenue**. In 2014/15 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympics legacy, in 2014/15 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found online on the Wiltshire Council website.

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. The decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	Area Board Criteria and Guidance
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## 2. Main Considerations

Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£6,759 Revenue** that can include core funding for the CAP. There is further funding for Community Area Transport Group priorities.

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/15 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. There are six funding rounds during 2014/15. Deadlines for receipt of funding applications are **6 weeks before** the next area boards on

- **9 March 2015**

- 2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. Following the area board held in November 2014 the area board had a balance of **£21,737.78 Capital and £759 Revenue.**
- 4.3. If grants are awarded in accordance with officer recommendations at this meeting and taking into account the award made between meetings, Tidworth area board will have a balance of **£9553.54 Capital and £109 Revenue.**

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

## 8. Officer Recommendations

### 8.1

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/08</b>	<b>Collingbourne Ducis Village Hall</b>	<b>Replacement of chairs and tables</b>	<b>£3683.74</b>

8.1.1 Collingbourne Ducis Village Hall is applying for the sum of £3683.74 for replacement of the chairs and tables which have been in continuous use for over 30yrs in the village hall and are in need of upgrading.

8.1.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.

8.1.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:- improves an existing community facility used by most of the local population.

8.1.4 The Project is to improve the facilities available at the village hall for the benefit and comfort of the local community by replacing 120 chairs and 12 tables.

8.1.5 The project links to JSA priorities under a number of themes including culture Culture and Leisure - Town and Parish Community Events and Activities; Events such as coffee mornings, talks, concerts, classes, lectures, club and church activities will all be enriched by the improvements.

8.1.6 The total project cost is £7367.48 supported by quotations as required. Funding of £3683.74 has been raised from the parish council, receipts from a recent show and its own reserves, leaving a shortfall of £3683.74 which is the amount applied for to the area board.

### 8.2

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/09</b>	<b>Enford Short mat bowls club</b>	<b>New indoor bowls mat</b>	<b>£969.20</b>

- 8.2.1 Enford short mat bowls club is applying for the sum of £969.20 for a new indoor short bowls mat.
- 8.2.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:- improves an existing community facility used by most of the local population.
- 8.2.4 The Project is to improve the facilities available for members of the bowls club and to encourage new members. Enford Short Mat Bowls Club started five years ago with seven members and has now grown to eighteen with more expressing a wish to join. The increase in numbers is not possible at present due to the shortage of equipment.
- 8.2.5 The club is regularly well supported and the majority of the members are of the older generation. It offers a social environment within the community that encourages team spirit, competition and physical exercise. Bowls matches are also held against other clubs; however the number of participants is limited by the facilities available at present. Another mat would support the expansion of the club.
- 8.2.6 The project links to JSA priorities under the Sport and Leisure Theme 'Funding and support at community and club level'.
- 8.2.7 The total project cost is £969.20 which is the amount applied for to the area board.

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/10</b>	<b>Wellington Primary Academy</b>	<b>Create Woodland Area for use with After School Clubs</b>	<b>£950</b>

- 8.3.1 Wellington Primary Academy is a new school in our area and is applying for the sum of £950 to create a woodland area for use with after schools clubs.
- 8.3.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a school however the activities are not core curriculum activities and are provided in an after school setting to benefit pupils. .
- 8.3.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:- ‘supports provision of positive activities for children and young people’
- 8.3.4 The Project is to provide trees, shrubs and other materials to enhance the exterior area. This will be of particular benefit to children attending the Forest School after-school club by enabling them to engage with outdoor activities, getting creative (e.g. outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment.
- 8.3.5 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities which we are trying to grow and instil in our children.
- 8.3.6 The project links to JSA priorities under the Children and Young People theme
- 8.3.7  
‘Health and lifestyle for young people including enabling parents to make positive choices for their children’  
‘Play provision for under 13s (particularly 5 - 8)’  
‘Maintenance and quality of places where young people go to improve safety and experience ‘
- 8.3.7 The total project cost is £1000, £50 has been provided by the PTA leaving a shortfall of £950 which is the amount applied for to the area board.

#### 8.4

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/11</b>	<b>Salisbury Plain Schools Partnership</b>	<b>Resources to support after school activities</b>	<b>£1360</b>

8.4.1 The Plains Schools Partnership is applying for the sum of £1360 for resources to support after school activities at Wellington Primary Academy.

8.4.2 The Plains Schools Partnership was set up in 2012 by a number of local schools, to formalise commitment to supporting families in the community. In 2013, the Partnership was granted Charity status.

8.4.3 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a Charity and whilst activities are provided at schools they are not core curriculum activities and are provided in an after school setting to benefit pupils. .

8.4.4 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-

‘supports provision of positive activities for children and young people’

8.4.5 The Project is to provide a tentipi for 25-30 people, groundsheet and rainwear to enable children to participate in after school forest school activities, enabling them to engage with outdoor activities, getting creative (e.g. camping, outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment.

8.4.6 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities the schools are trying to grow and instil in our children.

8.4.7 The project links to JSA priorities under the Children and Young People theme

8.4.8

‘Health and lifestyle for young people including enabling parents to make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘



8.4.9 The total project cost is £2720, development funds are paying for half the project cost leaving a shortfall of £1360 which is the amount applied for to the area board.

## 8.5

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/12</b>	<b>Netheravon All Saints Academy school</b>	<b>Replacement of trees in outdoor area</b>	<b>£450</b>

8.5.1 Netheravon All Saints Academy School is applying for the sum of £450 to replace trees in a woodland area.

8.5.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a school however the activities are not core curriculum activities and are provided in an after school setting to benefit pupils. Some match funding has been secured to support the project.

8.5.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-

‘supports provision of positive activities for children and young people’

8.5.4 The school has exclusive use of small woodland on a long-term lease from BT, which is used for out-of-school activities. This includes Young Leaders where it is used for active challenges and a Medicine club where the plants are used to demonstrate primitive medicines.

8.5.5 During recent storms, two trees were damaged; one was completely toppled, and has had to be removed, leaving a large bare space in the woodland.

8.5.6 The project is to plant 5 well-grown trees (1.5m tall and over) to replace those that have had to be removed, to restore the woodland area.

8.5.7 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities which schools are trying to grow and instil in our children.

8.5.8 The project links to JSA priorities under the Children and Young People theme

### 8.5.9

‘Health and lifestyle for young people including enabling parents to

make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘

8.5.9 The total project cost is £500, £50 has been provided by the PTA, leaving a shortfall of £450 which is the amount applied for to the area board.

## 8.6

Ref	Sponsored	Project proposal	Funding requested
<b>c/tid/ 14/13</b>	<b>Cllr Charles Howard</b>	<b>Enford Parish Council Play park bench</b>	<b>£ 572.80</b>

8.6.1 This is a member project sponsored by Cllr Charles Howard, to be paid from the 2014/15 Capital budget.

8.6.2 The project is to support Enford parish with funding to facilitate the replacement of a bench in the children’s playground. This bench would replace the current wooden bench in the Playpark Area which is rickety, old and needs regular maintenance. It is continually being mistreated and moved and is becoming unsafe. The new bench is recycled plastic, solid and would be sunk into the ground giving permanence, stability and no maintenance.

8.6.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme  
In that it:-

- improves an existing community facility used by most of the local population.

8.6.4 The project links to the JSA under the following priorities

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience’

8.6.5 The local community will benefit from the new facility which will also be of benefit to visiting children and families and new families coming into to the area in future.

8.6.6 The parish council will take on responsibility for ongoing maintenance of the facility and has confirmed that all policies and procedures are in place for the safe use of the facility.

8.6.7 The total project cost is £572.80 which is the amount applied for to the area board.

## 8.7

Ref	Sponsored	Project proposal	Funding requested
<b>c/tid/14/14</b>	<b>Cllr Chris Williams</b>	<b>TCAP trophies, certificates and frames for Community Area Awards</b>	<b>£ 572.80</b>

8.7.1 This is a member project sponsored by Cllr Chris Williams, to be paid from the 2014/15 Capital budget.

8.7.2 The project is to support TCAP to deliver the Community Area Awards, an annual event that brings the whole community together to recognise endeavour and the valuable roles played by people in the local community often on a voluntary basis..

8.7.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Community Theme it:-

- delivers events and activities that bring the whole community together
- To work towards the integration of military and civilian communities.

8.7.4 The project links to the JSA under the following priorities

‘Provision of enhanced cultural offer and events and activities that bring the community together.’

8.7.5 The local community will benefit from the opportunity see and hear about the valuable roles played by others in the community. Volunteers will benefit from the opportunity to have their work and commitment recognised and rewarded.

8.7.6 The total cost is £650.00 which is the amount applied for to the area board.

## 8.8

Ref	Applicant	Project proposal	Funding requested
<b>c/tid/14/15</b>	<b>Collingbourne Kingston Village Hall</b>	<b>Double glazing</b>	<b>£3549.40</b>

8.8.1 Collingbourne Ducis Village Hall committee is applying for the sum of £3549.40 for new double glazing for the village hall.

- 8.8.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation and match funding is being secured..
- 8.8.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and built Environment theme  
In that it:-  
improves an existing community facility used by most of the local population
- 8.8.4 The Project is to provide new double glazing for the village hall. Windows in the small hall (the Ruth Fisher room), the kitchen, toilets and boiler room / stores are metal frames with 4mm glass. Heat loss through this is very high, and the glass is fragile and makes the Hall building insecure. The existing windows are made up of small panes, and the management committee wants the new glazing to appear as similar as possible.
- 8.8.5 Planning permission has been applied for and recently granted.
- 8.8.6 New double glazing will reduce energy consumption as part of a programme to implement the advice given to the committee by Wiltshire Council. This in turn will reduce oil purchases and allow the Hall committee to hold down hall hire charges and allow expenditure on improving the hall, kitchen equipment, available furniture etc.
- 8.8.7 Any future maintenance will be paid by the Hall from its rental and fund-raising-event receipts.
- 8.8.8 The project also links to JSA priorities  
  
'Maintenance and quality of places where young people go to improve safety and experience '
- 8.8.9 The total project cost is £7098.80, plans are in place to raise to raise £3549.40 leaving a shortfall of £3549.40 which is the amount applied for to the area board.

<b>Appendices</b>	<ol style="list-style-type: none"> <li><b>1. Collingbourne Ducis Village Hall, replacement of chairs and tables £3683.74</b></li> <li><b>2. Enford Short mat bowls Club, new indoor bowls mat £969.20</b></li> <li><b>3. Wellington Primary Academy, Create woodland area for after school activities £ 950</b></li> <li><b>4. Plain Schools Partnership, equipment to support outdoor afterschool activities</b></li> </ol>
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	<p><b>£1360</b></p> <p><b>5. Netheravon All Saints School, replacement of trees in woodland area £450</b></p> <p><b>6. Collingbourne Kingston Village Hall, Double Glazing £3549.40</b></p> <p><b>2 member led applications</b></p> <p><b>1. Enford Parish council, replacement bench in Play park £572.80</b></p> <p><b>2. TCAP, Community Area Awards £650</b></p>
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	<p>Mary Cullen, Community Area Manager Tel: 01722 434260 Mobile: 07709245496 E-mail: <a href="mailto:mary.cullen@wiltshire.gov.uk">mary.cullen@wiltshire.gov.uk</a></p>
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